**Telopea Park School / Lycée Franco-Australien de Canberra**

**Parents & Citizens Association**

**AGM Agenda**

**Wednesday 29 May 2023 6.30pm**

**(In Person – High School Staff Room)**

|  |  |  |  |
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| **Item** | | **Lead** | **Time** |
| **1.** | Welcome and Acknowledgement of Country  Apologies  Approval of Previous Minutes  Confirmation of Agenda | Jeannot | 1. **mins** |
|  | | | |
| **2.** | President’s update | Jeannot | 1. **mins** |
|  | | | |
| **3.** | Principal address | Jason | **10 mins** |
|  | | | |
| **4.** | Proviseur address | Florence | **10 mins** |
|  | | | |
| **5.** | OOSHC report | Tui | **10 mins** |
|  | | | |
| **6.** | Treasurers report | Marty | **10 mins** |
|  | | | |
| **7.** | School readers | Stephen | **10 mins** |
|  | | | |
| **8.** | Fundraising and Events | TBC | **5 mins** |
|  | | | |
| **9.** | Election |  | **30 mins** |
| **Office bearers**   * President – * Vice President – * Vice-President/Chair (Out of School Hours Care (OOSCH) – * Secretary – * Assistant Secretary – * Treasurer – * Assistant Treasurer –   **Roles**   * Public Officer – * ACT P&C Council Delegate – * Webmaster – * Communication Officer – * Communication Assistant (Translator) – * Lost Property Coordinator – * Uniform Shop Coordinator – Wendy Ho * Events / Fundraising Lead – * New Teacher Welcome Coordinator – * Assistant Returning Officer for School Board Elections – * Raffle Coordinator – * Grants Officer –   **Year Coordinators**   * Kindy – * 1 – * 2 – * 3 – * 4 – * 5 – * 6 – * 7 – * 8 – * 9 – * 10 –   Official part of AGM closes | | | |
| **10.** | Other Business | All | 1. **mins** |
|  | | | |

**Attendees**

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**Apologies**

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**2024 expected meeting dates:**

**Term 2**

Week 5: Wednesday 28 May, Welcome drinks & AGM, TPS Senior Staff Room

Week 8: Wed 19 June, P&C position holders, location TBC

**Term 3**

Week 4: Wed 14 August, P&C and Parents and school, TPS Senior Staff Room

Week 8: Wed 11 September, P&C position holders, location TBC

**Term 4**

Week 4: Wed 6 November, P&C and Parents and school, TPS Senior Staff Room

Week 8: Wed 4 December, P&C position holders, location TBC