**Telopea Park School / Lycée Franco-Australien de Canberra**

**Parents & Citizens Association**

**AGM Agenda**

**Wednesday 29 May 2023 6.30pm**

**(In Person – High School Staff Room)**

|  |  |  |
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| **Item** | **Lead** | **Time** |
| **1.**  | Welcome and Acknowledgement of CountryApologiesApproval of Previous MinutesConfirmation of Agenda | Jeannot | 1. **mins**
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|   |
| **2.** | President’s update | Jeannot | 1. **mins**
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|  |
| **3.** | Principal address | Jason | **10 mins** |
|  |
| **4.**  | Proviseur address | Florence  | **10 mins** |
|  |
| **5.**  | OOSHC report | Tui | **10 mins** |
|   |
| **6.** | Treasurers report | Marty | **10 mins** |
|  |
| **7.**  | School readers | Stephen | **10 mins** |
|   |
| **8.** | Fundraising and Events  | TBC | **5 mins** |
|  |
| **9.** | Election |  | **30 mins** |
| **Office bearers*** President –
* Vice President –
* Vice-President/Chair (Out of School Hours Care (OOSCH) –
* Secretary –
* Assistant Secretary –
* Treasurer –
* Assistant Treasurer –

**Roles*** Public Officer –
* ACT P&C Council Delegate –
* Webmaster –
* Communication Officer –
* Communication Assistant (Translator) –
* Lost Property Coordinator –
* Uniform Shop Coordinator – Wendy Ho
* Events / Fundraising Lead –
* New Teacher Welcome Coordinator –
* Assistant Returning Officer for School Board Elections –
* Raffle Coordinator –
* Grants Officer –

**Year Coordinators*** Kindy –
* 1 –
* 2 –
* 3 –
* 4 –
* 5 –
* 6 –
* 7 –
* 8 –
* 9 –
* 10 –

Official part of AGM closes |
| **10.** | Other Business  | All | 1. **mins**
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**Attendees**

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**Apologies**

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**2024 expected meeting dates:**

**Term 2**

Week 5: Wednesday 28 May, Welcome drinks & AGM, TPS Senior Staff Room

Week 8: Wed 19 June, P&C position holders, location TBC

**Term 3**

Week 4: Wed 14 August, P&C and Parents and school, TPS Senior Staff Room

Week 8: Wed 11 September, P&C position holders, location TBC

**Term 4**

Week 4: Wed 6 November, P&C and Parents and school, TPS Senior Staff Room

Week 8: Wed 4 December, P&C position holders, location TBC