**Telopea Park School / Lycée Franco-Australien de Canberra**

**Parents & Citizens Association**

**AGM and Ordinary General Meeting Minutes**

**Wednesday 22 March 2023 6.30 – 8.27pm (via Video Conference and In Person – High School Staff Room)**

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| **Item** | | **Lead** | **Time** |
|  | Acknowledgement of Country, apologies, welcome from Chair and confirmation of agenda. | Jeannot | 1. **mins** |
| * President’s Address delivered by Jeannot. * Jeannot also thanked Jenn for her service as president. | | | |
|  | School Principal address | Jason | **30 min** |
| * Learning in classroom has been great * Lots of discussion about planning excursions and camps with the staff   + Surfing with kids at red camp   + Jason also visited camps (interacting with students and staff in a different setting) * Students behaviour changing and Jason is continuing to work with a behavioural agenda. Flow chards to show how the school manages behaviours will be shared. * Parents feedback still in place and reminder will be sent shortly * Last survey feedback:   + Learning was a key focus   + Communication was a strong theme from parents and carers   + Priority was also about improving school outcomes with focus on literacy and numeracy * Update on psychological support for both primary and secondary psychologist. There are 2 psychologists (on a part time basis) – 3 days for primary school support and 4 days for secondary school support | | | |
|  | Proviseur brief address | Florence | **1 min** |
| * Jason presented Florence’s apologies | | | |
|  | OOSHC report | Tui | **5 mins** |
| * OOSHC statement is rolled into P&C Statement * OOSHC sustained a $39K loss for last financial year * COVID had impacted the financials for the year * Leon – New director in place * Final comment P&C owns OOSHC and parents who sent their kids to OOSHC are supporting the P&C. * Financial report: Jeannot proposed and Kavin seconded. | | | |
|  | Treasurers report | Marty | **5 mins** |
| * P&C has a net position of $118,933 in the NAB general accounts * **OOSHC contributed $45K** * Lowers commission $12,599 * Fete and raffle profit $10,748 | | | |
|  | Fund Raising and Events | Jeannot | **10 min** |
| * Range of activities for the purpose of raising funds to be organised * Events needs to be organised to build community and others to raise funding * Draft calendar will be circulated by events team covering future events | | | |
|  | Election | Jason | **15 mins** |
| * 29 members in attendance * Election results as follows   **Office bearers**   * President – Alison Behie * Vice President – Jeannot De Nadjitein * Secretary – Kavin Arnasalon * Assistant Secretary – Rebecca Sweett * Treasurer – Martin Pawlukowski * Assistant Treasurer – Alina Bryleva   **Roles**   * Grants Officer – Ro Mitchell * Public Officer – Colin Sweett * ACT P&C Council Delegate – Daniel Hughes * Webmaster – Kate Gauthier * Communication Officers – Celine Oudin * Communication Assistant (Translators) – Rebecca Sweett & Rim Bohle * Vice-President/Chair (Out of School Hours Care (OOSCH) - Tui Davidson * Lost Property Coordinator – Vacant * Second Hand Uniform Shop – Mia, Audrey Michiels * Uniform Shop Coordinator - Wendy Ho * Assistant Returning Officer for School Board Elections – Tui Davidson * Events / Fundraising Lead – Jeannot De Nadjitein * New Teacher Welcome Coordinator – Rim Bohle * Raffle Coordinator - Vacant * Year Coordinators * Kindy – Eglantine Staunton * 1 – Barbara M, Eva Bruenisholz * 2 – Lindsay Drennan, Emma * 3 – Racheline Jackson * 4 – Barbara M * 5 – Marsha Gomez * 6 – Felicity Dowden * 7 – Stephanie Ane, Christine Williams * 8 – Brenda Carlson * 9 – Adam Poulter * 10 – Celine Oudin   Official part of AGM closes | | | |
|  | General Business / Community Questions | All | 1. **mins** |
| * Pupil Free days * No more pupil free days planned for the rest of the year * Early communication to parents so they can plan better * Appointment of special members * Proposal to appoint special members was objected by Larissa. * Notes from board meeting shared | | | |
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**Attendees**

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| Jeannot De Nadjitein | Jason Holmes | Leon Mason |
| Rebecca Sweett | Eglantine Stauton | Kavin Arnasalon |
| Martin Pawlukowski | Rim Bohle | Ben Panzer |
| Lindsay Drennan | Sarojini Mitchell | Emily Pollinitz |
| Lee Hayward | Nick MItchell | Marsha Gomez |
| Nicole Thompason | Daniel Hughes | Melissa |
| Antonia Pannell | Tui Davidson | Andi |
| Alison Behie | Larissa | Racheline |
| Fiona | Cherie | Jessica |
| Antoine |  |  |

**Apologies**

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| Jenn | Noel | Florence |
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**2023 expected meeting dates:**

**Term 1**

Week 8: Wednesday 22 March, P&C and parents meeting – welcome drinks & AGM, Offsite/Online

**Term 2**

Week 4: Wed 17 May, P&C and Parents and school, TPS Senior Staff Room

Week 8: Wed 14 June, P&C position holders, location TBC

**Term 3**

Week 4: Wed 9 August, P&C and Parents and school, TPS Senior Staff Room

Week 8: Wed 6 September, P&C position holders, location TBC

**Term 4**

Week 4: Wed 1 November, P&C and Parents and school, TPS Senior Staff Room

Week 8: Wed 29 November, P&C position holders, location TBD