**Telopea Park School / Lycée Franco-Australien de Canberra**

**Parents & Citizens Association**

**AGM and Ordinary General Meeting Minutes**

**Wednesday 22 March 2023 6.30 – 8.27pm (via Video Conference and In Person – High School Staff Room)**

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| **Item** | **Lead** | **Time** |
|  | Acknowledgement of Country, apologies, welcome from Chair and confirmation of agenda. | Jeannot | 1. **mins**
 |
| * President’s Address delivered by Jeannot.
* Jeannot also thanked Jenn for her service as president.
 |
|  | School Principal address | Jason | **30 min** |
| * Learning in classroom has been great
* Lots of discussion about planning excursions and camps with the staff
	+ Surfing with kids at red camp
	+ Jason also visited camps (interacting with students and staff in a different setting)
* Students behaviour changing and Jason is continuing to work with a behavioural agenda. Flow chards to show how the school manages behaviours will be shared.
* Parents feedback still in place and reminder will be sent shortly
* Last survey feedback:
	+ Learning was a key focus
	+ Communication was a strong theme from parents and carers
	+ Priority was also about improving school outcomes with focus on literacy and numeracy
* Update on psychological support for both primary and secondary psychologist. There are 2 psychologists (on a part time basis) – 3 days for primary school support and 4 days for secondary school support
 |
|  | Proviseur brief address | Florence  | **1 min** |
| * Jason presented Florence’s apologies
 |
|  | OOSHC report | Tui | **5 mins** |
| * OOSHC statement is rolled into P&C Statement
* OOSHC sustained a $39K loss for last financial year
* COVID had impacted the financials for the year
* Leon – New director in place
* Final comment P&C owns OOSHC and parents who sent their kids to OOSHC are supporting the P&C.
* Financial report: Jeannot proposed and Kavin seconded.
 |
|  | Treasurers report | Marty | **5 mins** |
| * P&C has a net position of $118,933 in the NAB general accounts
* **OOSHC contributed $45K**
* Lowers commission $12,599
* Fete and raffle profit $10,748
 |
|  | Fund Raising and Events  | Jeannot  | **10 min** |
| * Range of activities for the purpose of raising funds to be organised
* Events needs to be organised to build community and others to raise funding
* Draft calendar will be circulated by events team covering future events
 |
|  | Election | Jason | **15 mins** |
| * 29 members in attendance
* Election results as follows

**Office bearers*** President – Alison Behie
* Vice President – Jeannot De Nadjitein
* Secretary – Kavin Arnasalon
* Assistant Secretary – Rebecca Sweett
* Treasurer – Martin Pawlukowski
* Assistant Treasurer – Alina Bryleva

**Roles*** Grants Officer – Ro Mitchell
* Public Officer – Colin Sweett
* ACT P&C Council Delegate – Daniel Hughes
* Webmaster – Kate Gauthier
* Communication Officers – Celine Oudin
* Communication Assistant (Translators) – Rebecca Sweett & Rim Bohle
* Vice-President/Chair (Out of School Hours Care (OOSCH) - Tui Davidson
* Lost Property Coordinator – Vacant
* Second Hand Uniform Shop – Mia, Audrey Michiels
* Uniform Shop Coordinator - Wendy Ho
* Assistant Returning Officer for School Board Elections – Tui Davidson
* Events / Fundraising Lead – Jeannot De Nadjitein
* New Teacher Welcome Coordinator – Rim Bohle
* Raffle Coordinator - Vacant
* Year Coordinators
* Kindy – Eglantine Staunton
* 1 – Barbara M, Eva Bruenisholz
* 2 – Lindsay Drennan, Emma
* 3 – Racheline Jackson
* 4 – Barbara M
* 5 – Marsha Gomez
* 6 – Felicity Dowden
* 7 – Stephanie Ane, Christine Williams
* 8 – Brenda Carlson
* 9 – Adam Poulter
* 10 – Celine Oudin

Official part of AGM closes |
|  | General Business / Community Questions  | All | 1. **mins**
 |
| * Pupil Free days
* No more pupil free days planned for the rest of the year
* Early communication to parents so they can plan better
* Appointment of special members
* Proposal to appoint special members was objected by Larissa.
* Notes from board meeting shared
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|  |

**Attendees**

|  |  |  |
| --- | --- | --- |
|  Jeannot De Nadjitein |  Jason Holmes |  Leon Mason |
| Rebecca Sweett |  Eglantine Stauton |  Kavin Arnasalon |
|  Martin Pawlukowski |  Rim Bohle |  Ben Panzer |
| Lindsay Drennan |  Sarojini Mitchell | Emily Pollinitz |
| Lee Hayward | Nick MItchell | Marsha Gomez |
| Nicole Thompason | Daniel Hughes | Melissa  |
| Antonia Pannell | Tui Davidson | Andi |
| Alison Behie | Larissa  | Racheline |
| Fiona | Cherie | Jessica |
| Antoine |  |  |

**Apologies**

|  |  |  |
| --- | --- | --- |
| Jenn  | Noel | Florence |
|  |  |  |

**2023 expected meeting dates:**

**Term 1**

Week 8: Wednesday 22 March, P&C and parents meeting – welcome drinks & AGM, Offsite/Online

**Term 2**

Week 4: Wed 17 May, P&C and Parents and school, TPS Senior Staff Room

Week 8: Wed 14 June, P&C position holders, location TBC

**Term 3**

Week 4: Wed 9 August, P&C and Parents and school, TPS Senior Staff Room

Week 8: Wed 6 September, P&C position holders, location TBC

**Term 4**

Week 4: Wed 1 November, P&C and Parents and school, TPS Senior Staff Room

Week 8: Wed 29 November, P&C position holders, location TBD