

Telopea Park School / Lycée Franco-Australien de Canberra
Parents & Citizens Association
Open meeting
Wednesday 17 May 2023 6.30pm – 8.30pm
Location: Senior Staff Room / Google Meet

To join the video meeting, click this link: <https://meet.google.com/gbt-waor-nrj>
 Otherwise, to join by phone, dial +61 3 8594 8321 and enter this PIN: 197 480 957#
 To view more phone numbers, click this link: <https://tel.meet/gbt-waor-nrj?hs=5>

Item		Lead	Time
1.	P&C President's Update	Alison	20 mins
<ul style="list-style-type: none"> - Welcome to guests and acknowledgement of Country - Apologies - Approval of previous minutes - Matters arising from the minutes of previous meeting - Correspondence - Matters arising from correspondence - General Update <p>Apologies: Kavin, Alina, Marty</p> <p>Online attendees: Lindsay, Alison, Jeannot, Bernice, Jessica, Anna, Arvid, Barbara, Emily, Emma Murray, Larrissa, Marsha, Nicole, Racheline, Tristan, Rachel, Lee</p> <p>Attendees: Antonia, Becky, Celine, Kate, Tui, Stephen B</p> <ul style="list-style-type: none"> • Welcome new volunteers – Lost Property Coordinator Renae Schoemaker; Colin Sweett – Public Officer; Assistant Secretary – Becky Sweett • Nominated to approve minutes of last meeting – Lee Haywood; Seconded minutes being approved – Jeannot • Executive met on 12 April – summary from Alison 1. Communication sub-committee – aim of assisting school with communication strategy using parent expertise – a few expressed interested in supporting this work 2. Information session sub-committee – call for ideas for information sessions <ul style="list-style-type: none"> • If interested in getting involved, please reach out to Alison on year coordinator • Decision to publish executive minutes and P&C minutes online for transparency • Note change of meetings dates so P&C is now in week 4, a week after the Board meeting 			
3.	Principal's address and report	Jason H	10 min
<ul style="list-style-type: none"> • Staffing and relief is an ACT-wide issue – the school is adjusting as needed in terms of collapsing and combining with goal of continuity for students • Canteen menu has been assessed and needed adjustments have been made to remain compliant • Information session tomorrow night on Positive Learning Environments • Jason asked for parents to let him know what data they want to receive from him – e.g. academic results pre- and post- Covid, also bullying behaviour, etc 			

	<ul style="list-style-type: none"> Support from parents to receive comments in reports – suggestion to consider a process that minimises impact on teacher workload but still provides meaningful information to parents 		
4.	Provisieur's address and report	Florence L	10 min
	<ul style="list-style-type: none"> Departures and arrivals – recruitment has taken place and teachers on track to start in July New Caledonia exchange not proceeding this year 		
5.	Community Q&A	All	30 min
	<ol style="list-style-type: none"> Concern around decision to change deferral policy – will this impact families that left the school before this decision? What was the consultation with families? <ul style="list-style-type: none"> There was no consultation with parents because aligning with ACT Directorate policy Historical decision to have deferrals is not something that's supported by the directorate The school is honouring current deferrals and the school has been in contact with all families with active deferrals to communicate the change Managing enrolments in a competitive market is difficult – some families may miss out the opportunities; may impact funding allocations Mobile phone use at recess and lunch in the senior school is causing issues for kids without phones. Is there any update on banning phones in school as has been done in other public schools in NSW? <ul style="list-style-type: none"> There is no Directorate push around banning mobile phones Diverse community – some may support banning, others wouldn't School's focus is on education around devices Update on toilets has been requested from multiple year groups – concerns around cleanliness and safety and some of them being locked in the afternoons. <ul style="list-style-type: none"> Cleaning routines and regular checks In highschool, a system of leave pass for toilets has been implemented Playground duty includes toilet checks Talking to students about their role as community members and providing information when something needs addressing (can provide info anonymously) Each classroom has a sign-in book – laminated passes Still issues around children playing in toilets, but being addressed Toilets may be locked for safety reasons (e.g. if damage is needed to be repaired) Concern around interactions between senior school and primary school students – safety of children seeing inappropriate content or behaviour <ul style="list-style-type: none"> No physical barrier, but understanding that the football posts on the oval separates primary and secondary students' space' Telopea Park now has a Police Liaison Officer Jason has been in touch with Police Officer about education students about content that is inappropriate for younger viewers Parent shared that problems are also taking place on busses – taking hats, teasing, etc – will be discussed by Jason with bus-riders later this week Violence targeted towards girls – is there a policy around misogynistic behaviour? <ul style="list-style-type: none"> No specific policy around misogynistic behaviours Parents with this issue are welcome to discuss further with Jason 		

6. Communication – newsletter is difficult to find all of the info needed – can there be ways to break up newsletter to primary and secondary?
 - Suggestion to colour code primary and secondary
 - Another idea to separate P&C newsletter from school newsletter

7. Is there a sunscreen policy for younger grades as it seems students are not being asked or reminded to apply sunscreen through the entire day.
 - Students should be reminded by teachers to have sunscreen available
 - Reminder sign on indoor of classrooms will be added

8. What is the plan for teacher absences to ensure students keep learning their year curriculum? It seems some students are put into a lower grade class and not given appropriate work to do.
 - Teachers have split booklets ready to go when this situation occurs
 - Appropriate work is generally left
 - Please contact Anna or exec teachers if there are any concerns about this

9. Are there any plans to clean out sand pits? There is concern the kindy playground in particular is very dirty.
 - Will confirm schedule of cleaning and renewal of sand – Jason to follow up
 - Alison offered P&C support if working bees required

10. What is the status of the tables and chairs that were being purchased for kids to sit down and eat during morning tea and lunch
 - Benches purchased as a result of colour run are here – Jason will confirm the schedule for installation

11. Concern about not all year 6 students having lockers
 - Response from Anna: all students should have a locker
 - Specific parents should get in touch with Hebe (Year 4, 5, 6 exec teacher)

Request from Jason: please use parent feedback form

Year Coordinators to recirculate through channels

6.	School Board Report	Stephen B	10 min
<ul style="list-style-type: none"> • Board will continue to post summaries • Sub-committees to work through specific issues in more detail <ul style="list-style-type: none"> - Finance - Enrolment - Curriculum - Student Welfare • Process for expressing interest for involvement to be determined • Look at notes posted online and come back with questions 			
7.	OOSCH Report	Tui D	10 mins
<ul style="list-style-type: none"> • Great to see some many students returning to ECAs • OOSCH is doing better than budgeted – partly due to ECAs doing so well • Holiday program survey will close shortly – broadly positive feedback received 			

<ul style="list-style-type: none"> • Leon staffing news – recruitment drive for increasing educator team by 5 or 6 additional educators • Billy will be leaving on 9 June to pursue career in graphic design • OOSCH is licenced to have up to 200 children a day, but bound by ratio, so can only manage the amount of children we have the staff for 			
8.	Treasurer’s report	Marty P	10 mins
<ul style="list-style-type: none"> • See report provided by Marty 			
9.	Fundraising Report / Update	Jeannot D / Rebecca S	10 mins
<p>Fundraising and Events Team Summary</p> <ul style="list-style-type: none"> • Acknowledging that this week (May 15 – 21) is National Volunteer Week – a week recognising the vital support that volunteers provide to their communities and encouraging people to consider volunteering. To everyone who volunteers for our school – thank you! • European Festival – for the second year running, the European Festival took place on Sunday 7 May and Telopea Park School ran a stall selling cakes, quiches and non-alcoholic mulled wine. Event is collaboration between neighbouring cultural clubs: the Alliance Française Canberra, the White Eagle Polish Club, and the Australian Croatian Club, and it was good to have representation from our binational school. Thanks to all our volunteers and supporters, we made about \$600. • Mother’s Day Classic – 21 Telopea community participants collectively raised \$2446 breast cancer research (making us the 10th highest community group in ACT). Following the event, there was a yoga led practice in the sunshine of Telopea Park. • A reminder that our P&C Events and Fundraising Team meets Face-to-Face on the first Tuesday of the month at 7.30pm in Gryphons Cafe Bar, and online at the third Tuesday of the month. Next meeting will be on Tuesday 6 June. • Upcoming events: <ul style="list-style-type: none"> ○ Bastille Day Breakfast on Wednesday 26 July ○ Telopea Community Picnic on Sunday 10 September (as part of the centenary celebrations) ○ Winter Disco in September (pending volunteer support numbers required) ○ La Grande Fête 2023 Saturday 4 November • If you can help in any way, please complete the volunteer sign up form (linked in next Telopea Topics) or email telopeaevents@gmail.com. 			
9.	General Business	All	
No items raised to be added to General Business			

2023 expected meeting dates:

Term 1

Week 8: Wednesday 22 March, P&C and parents meeting – welcome drinks & AGM, Offsite/Online

Term 2

Week 4: Wed 17 May, P&C and Parents and School, TPS Senior Staff Room & Google Meet

Week 8: Wed 14 June, P&C position holders, location TBC

Term 3

Week 4: Wed 9 August, P&C and Parents and school, TPS Senior Staff Room

Week 8: Wed 6 September, P&C position holders, location TBC

Term 4

Week 4: Wed 1 November, P&C and Parents and school, TPS Senior Staff Room

Week 8: Wed 29 November, P&C position holders, location TBD