**Notes from P&C Meeting**

Chaired by Jeannot De Nadijitein

1. Meeting opened 6.37pm, quorum achieved.
2. Welcome to country delivered by Chair.
3. OSHC report submitted for consideration. The accounts have been audited by the accountant, as legislated. OSHC is not making money, but it is noted it is a service for parents, not for generating profit. Operation of ECAs is done by OSHC. Questions were raised about opening OSHC on pupil free days: this will be investigated in 2024. OSCH is highly regulated and it is not clear if it can open on days school is closed.

Any decision about opening on pupil free days may have to be approved by the Directorate. Action item: P&C will request Leon Mason send out EoI to parents in early 2024 to determine if there will be demand for the service on pupil free days. If demand exists, the information will be used by P&C to make a request to the Directorate for approval to open.

1. Grand fete report. Refer to item circulated in advance of meeting for Breakdown to be provided by treasurer. Estimated profit of $20K.
2. Treasurer report. Treasurer has received receipts from school for chairs and tables. Three separate lots of tables / chairs were ordered, each approx $25K. P&C had agreed to contribute $45K. School is paying for one of the sets of tables and chairs and has requested that we pay the remainder. Action item: Treasurer moved that we approve approx $56K to pay for two sets. Request approved. Treasurer also requested that the remainder of Lowes vouchers currently held by school (99 @. $50 each) be given to new Kindy parents and the remainder being dispersed by school to at risk families. Request approved.
3. Discussion on new timetable. Some parents had readied concerns that the P&C was not / had not represented their concerns to the school. Discussion on what the P&C can do to represent the parents on this particular issue. Concerns related to communication, lack of transparency, OH&S, no open forum provided. Agreement was reached that a possible solution moving forward is that for P&C gather feedback over the first six months of the year, keeping a log of incidents reported by parents, feedback on new timetable success or otherwise. This log / data can then be used to represent P&C community concerns to the school (Directorate?), preferably in an open forum in 2024. The open forum will be important to address the erosion of trust that has manifested from the way the change was handled. Action item: P&C will monitor the external risk management that school has indicated they will get and ensure there is a regular item in Telopea Topics inviting parents to provide regular feedback on issues with timetable.
4. Fiche projet. Refer to information previously circulated. School had requested approximately $2000 per annum for provision of a French book as a gift for each primary school student. P&C moved that the request be approved, with a note requesting that a variety of books be purchased so children could lend books to each other. Request was approved.
5. Request for $3000 per annum be allocated towards professional development opportunities for teachers. Applicant (teacher) would need to identify opportunity and submit request for funding to P&C. After discussion, the agenda item moved a teacher could apply for funding (no fixed amount) from P&C for professional development, however would have to provide a presentation or similar to other teachers to share knowledge gained. Approved.
6. Discussion on how to develop a list of priorities for fundraising so P&C could do more targeted fundraising activities. Action item: P&C to survey parents in early 2024 for ideas for goals for fundraising. Ideas to be prioritised for P&C.
7. Discussion on sub-committees, such as a communications subcommittee to work with school on improving communications, and the need to progress. Action item: P&C will progress in 2024.
8. Meeting closed 7.58pm