



Teloopa Park School P&C Association

Treasurer's Report

1 Nov 2023

1. The P&C has \$115,868.74 in the NAB general accounts as of 31 Oct 23. Income and expenditure detailed by transaction is available via separate Excel spreadsheet.

<u>Account</u> ▲		Current balance	Available balance	Actions
	0766	+ 10,912.53	+10,912.53	...
	5737	+ 104,956.21	+ 104,956.21	...
	Credit balance:	+ 115,868.74		
	Debit balance:	0.00		
	Net position:	+ 115,868.74		

2. Since 9 Aug 23, transactions are categorised as follows:

- \$7,332 Fete expenses to date;
- \$5,400 Fete external stall holder contributions to date;
- \$5,245 repayment of unspent portion \$20,000 2021-22 ACT Parent Engagement Grant;
- \$3,795 Centenary Picnic profit 10 Sep 23 (\$16,024 income less \$12,229 expenses);
- \$3,202 Centenary Hoodies profit (\$13,922 income less \$10,720 expenses);
- \$2,127 French Breakfast expenses 28 Jul 23 (\$1,445 profit from \$3,572 income reported previously);
- \$1,694 ACT P&C Council Annual Membership Fee;
- \$1,576 Wine contribution to School Centenary Alumni Evening 8 Sep 23;
- \$695 Second hand uniform shop income;
- \$600 World Teachers Day pastries for school teachers 27 Oct 23;
- \$526 Two Square terminals purchase (total of 3 terminals plus 1 reader available);
- \$400 School Grant for Cyber Safety Webinar 19 Oct 23;
- \$232 Bank interest received.
- \$103 Events Sub-committee catering;

3. Other items of interest:

- Payment of contribution towards school outdoor furniture pending invoice.
- Payment of 50% of school costs for Centenary hats and lapel pins pending invoice.
- Transfer of \$806.85 Square proceeds for school alumni merchandise sales 9 Sep 23 pending transfer.
- Payment of \$1345 for Better Music portable public announcement unit pending delivery.
- Lowes have confirmed a new ACT account manager, ongoing 7.5% commission of sales at the end of each financial year, and 2 free school captains blazers per year.
- P&C Square Terminals are easy to use with 1.6% processing fee.
- Open call for assistance with configuring SquareSite to offer TryBooking functionality without TryBooking's 2.5% processing fee and 50cent/ticket fee.
- NAB account access to be updated with new P&C office bearers and signed AGM minutes.
- Confirmation required that GST claims have been submitted and paid for previous years.

4. Insurance obligations to be mindful of:

- a) Option for sexual abuse & molestation cover not available.
- b) No committee member of the P&C been declared bankrupt, entered into a deed of assignment or a scheme of arrangement with creditors.
- c) No circumstances exist that might give rise to a claim against any of the P&C or its executive.
- d) A risk assessment to be conducted prior to the Fete.
- e) Undertaking to have appropriate liquor licenses and for those serving alcohol to be trained in RSA.
- f) For the P&C to be covered in the event that someone is injured on an amusement ride, mechanical ride, animal ride, inflatable amusement or any similar type of amusement operated by a third party, the P&C **MUST obtain and keep a copy of the third party's Public Liability Certificate with the minimum limit of indemnity of \$5,000,000 any one occurrence.**

- j) All products to be inspected to ensure that they comply with all relevant regulations and safety standards and/or recall notices. **Electrical equipment must be tested and tagged** in accordance with AS/NZS 3760:2003 In-Service Safety Inspection and Testing of Electrical Equipment. **No cover is provided under this Policy in respect to the sale, supply or distribution of any** second hand electrical or mechanical equipment; hazardous, flammable or dangerous goods; fireworks, chemicals, weapons, firearms or ammunition; products intended to be used in connection with the navigation, safety or control of vehicles, aircraft or watercraft; products sold in containers exceeding 5 litres or 5kg; power tools, second hand toys, model aircraft or drones; helmets, baby capsules, booster seats or strollers; medicines, potions, oils, fragrances or beauty products; medical equipment; animal feed intended for animals other than domestic pets; uncooked seafood; bicycles, motorised vehicles or motor vehicle parts, self-balancing motorised boards and scooters; cigarettes or cigars of any kind including electronic cigarettes, electronic vaping devices, personal vaporizer, or electronic nicotine delivery system.