

Telopea Park School / Lycée Franco-Australien de Canberra
Parents & Citizens Association
Open meeting
Wednesday 17 May 2023 6.30pm – 8.30pm
Location: Senior Staff Room / Google Meet

To join the video meeting, click this link: <https://meet.google.com/gbt-waor-nrj>
 Otherwise, to join by phone, dial +61 3 8594 8321 and enter this PIN: 197 480 957#
 To view more phone numbers, click this link: <https://tel.meet/gbt-waor-nrj?hs=5>

Item		Lead	Time
1.	P&C President's Update	Alison	20 mins
<ul style="list-style-type: none"> - Welcome to guests and acknowledgement of Country - Apologies - Approval of previous minutes - Matters arising from the minutes of previous meeting - Correspondence - Matters arising from correspondence - General Update <p>Apologies: Kavin, Alina, Marty</p> <p>Online attendees: Lindsay, Alison, Jeannot, Bernice, Jessica Muldoon, Anna Marozow, Arvid Pluschke, Barbara, Emily Polnitz, Emma Murray, Larrissa, Marsha Gomez, Nicole Thompson, Racheline Jackson, Tristan Yeates, Rachel Nansen, Lee Haywood</p> <p>Attendees: Antonia Pannell, Becky Sweett, Celine Oudin, Kate Gauthier, Tui Davidson, Stephen B</p> <ul style="list-style-type: none"> • Welcome new volunteers – Lost Property Coordinator Renae Schoemaker; Colin Sweett – Public Officer; Assistant Secretary – Becky Sweett • Nominated to approve minutes of last meeting – Lee Haywood; Seconded minutes being approved – Jeannot • Executive met on 12 April – summary from Alison 1. Communication sub-committee – aim of assisting school with communication strategy using parent expertise – a few expressed interested in supporting this work 2. Information session sub-committee – call for ideas for information sessions • If interested in getting involved, please reach out to Alison on year coordinator • Decision to publish executive minutes and P&C minutes online for transparency • Note change of meetings dates so P&C is now in week 4, a week after the Board meeting 			
3.	Principal's address and report	Jason H	10 min
<ul style="list-style-type: none"> • Staffing and relief is an ACT-wide issue – the school is adjusting as needed in terms of collapsing and combining with goal of continuity for students • Canteen menu has been assessed and needed adjustments have been made to remain compliant • Information session tomorrow night on Positive Learning Environments • Jason asked for parents to let him know what data they want to receive from him – e.g. academic results pre- and post- Covid, also bullying behaviour, etc 			

	<ul style="list-style-type: none"> Support from parents to receive comments in reports – suggestion to consider a process that minimises impact on teacher workload but still provides meaningful information to parents 		
4.	Proviseur's address and report	Florence L	10 min
	<ul style="list-style-type: none"> Departures and arrivals – recruitment has taken place and teachers on track to start in July New Caledonia exchange not proceeding this year 		
5.	Community Q&A	All	30 min
	<ol style="list-style-type: none"> Concern around decision to change deferral policy – will this impact families that left the school before this decision? What was the consultation with families? <ul style="list-style-type: none"> There was no consultation with parents because aligning with ACT Directorate policy Historical decision to have deferrals is not something that's supported by the directorate The school is honouring current deferrals and the school has been in contact with all families with active deferrals to communicate the change Managing enrolments in a competitive market is difficult – some families may miss out the opportunities; may impact funding allocations Mobile phone use at recess and lunch in the senior school is causing issues for kids without phones. Is there any update on banning phones in school as has been done in other public schools in NSW? <ul style="list-style-type: none"> There is no Directorate push around banning mobile phones Diverse community – some may support banning, others wouldn't School's focus is on education around devices Update on toilets has been requested from multiple year groups – concerns around cleanliness and safety and some of them being locked in the afternoons. <ul style="list-style-type: none"> Cleaning routines and regular checks In highschool, a system of leave pass for toilets has been implemented Playground duty includes toilet checks Talking to students about their role as community members and providing information when something needs addressing (can provide info anonymously) Each classroom has a sign-in book – laminated passes Still issues around children playing in toilets, but being addressed Toilets may be locked for safety reasons (e.g. if damage is needed to be repaired) Concern around interactions between senior school and primary school students – safety of children seeing inappropriate content or behaviour <ul style="list-style-type: none"> No physical barrier, but understanding that the football posts on the oval separates primary and secondary students' space' Telopea Park now has a Police Liaison Officer Jason has been in touch with Police Officer about education students about content that is inappropriate for younger viewers Parent shared that problems are also taking place on busses – taking hats, teasing, etc – will be discussed by Jason with bus-riders later this week Violence targeted towards girls – is there a policy around misogynistic behaviour? <ul style="list-style-type: none"> No specific policy around misogynistic behaviours Parents with this issue are welcome to discuss further with Jason 		

6. Communication – newsletter is difficult to find all of the info needed – can there be ways to break up newsletter to primary and secondary?
 - Suggestion to colour code primary and secondary
 - Another idea to separate P&C newsletter from school newsletter
7. Is there a sunscreen policy for younger grades as it seems students are not being asked or reminded to apply sunscreen through the entire day.
 - Students should be reminded by teachers to have sunscreen available
 - Reminder sign on indoor of classrooms will be added
8. What is the plan for teacher absences to ensure students keep learning their year curriculum? It seems some students are put into a lower grade class and not given appropriate work to do.
 - Teachers have split booklets ready to go when this situation occurs
 - Appropriate work is generally left
 - Please contact Anna or exec teachers if there are any concerns about this
9. Are there any plans to clean out sand pits? There is concern the kindy playground in particular is very dirty.
 - Will confirm schedule of cleaning and renewal of sand – Jason to follow up
 - Alison offered P&C support if working bees required
10. What is the status of the tables and chairs that were being purchased for kids to sit down and eat during morning tea and lunch
 - Benches purchased as a result of colour run are here – Jason will confirm the schedule for installation
11. Concern about not all year 6 students having lockers
 - Response from Anna: all students should have a locker
 - Specific parents should get in touch with Hebe (Year 4, 5, 6 exec teacher)

Request from Jason: please use parent feedback form

Year Coordinators to recirculate through channels

6.	School Board Report	Stephen B	10 min
<ul style="list-style-type: none"> • Board will continue to post summaries • Sub-committees to work through specific issues in more detail <ul style="list-style-type: none"> - Finance - Enrolment - Curriculum - Student Welfare • Process for expressing interest for involvement to be determined • Look at notes posted online and come back with questions 			
7.	OOSCH Report	Tui D	10 mins
<ul style="list-style-type: none"> • Great to see some many students returning to ECAs • OOSCH is doing better than budgeted – partly due to ECAs doing so well • Holiday program survey will close shortly – broadly positive feedback received • Leon staffing news – recruitment drive for increasing educator team by 5 or 6 additional educators 			

<ul style="list-style-type: none"> Billy will be leaving on 9 June to pursue career in graphic design OOSCH is licenced to have up to 200 children a day, but bound by ratio, so can only manage the amount of children we have the staff for 			
8.	Treasurer's report	Marty P	10 mins
<ul style="list-style-type: none"> See report provided by Marty 			
9.	Fundraising Report / Update	Jeannot D / Rebecca S	10 mins
Fundraising and Events Team Summary <ul style="list-style-type: none"> Acknowledging that this week (May 15 – 21) is National Volunteer Week – a week recognising the vital support that volunteers provide to their communities and encouraging people to consider volunteering. To everyone who volunteers for our school – thank you! European Festival – for the second year running, the European Festival took place on Sunday 7 May and Telopea Park School ran a stall selling cakes, quiches and non-alcoholic mulled wine. Event is collaboration between neighbouring cultural clubs: the Alliance Française Canberra, the White Eagle Polish Club, and the Australian Croatian Club, and it was good to have representation from our binational school. Thanks to all our volunteers and supporters, we made about \$600. Mother's Day Classic – 21 Telopea community participants collectively raised \$2446 breast cancer research (making us the 10th highest community group in ACT). Following the event, there was a yoga led practice in the sunshine of Telopea Park. A reminder that our P&C Events and Fundraising Team meets Face-to-Face on the first Tuesday of the month at 7.30pm in Gryphons Cafe Bar, and online at the third Tuesday of the month. Next meeting will be on Tuesday 6 June. Upcoming events: <ul style="list-style-type: none"> Bastille Day Breakfast on Wednesday 26 July Telopea Community Picnic on Sunday 10 September (as part of the centenary celebrations) Winter Disco in September (pending volunteer support numbers required) La Grande Fête 2023 Saturday 4 November If you can help in any way, please complete the volunteer sign up form (linked in next Telopea Topics) or email telopeaevents@gmail.com. 			
9.	General Business	All	
No items raised to be added to General Business			

2023 expected meeting dates:

Term 1

Week 8: Wednesday 22 March, P&C and parents meeting – welcome drinks & AGM, Offsite/Online

Term 2

Week 4: Wed 17 May, P&C and Parents and School, TPS Senior Staff Room & Google Meet

Week 8: Wed 14 June, P&C position holders, location TBC

Term 3

Week 4: Wed 9 August, P&C and Parents and school, TPS Senior Staff Room

Week 8: Wed 6 September, P&C position holders, location TBC

Term 4

Week 4: Wed 1 November, P&C and Parents and school, TPS Senior Staff Room

Week 8: Wed 29 November, P&C position holders, location TBD

We finished Term 2 well, with learning interruptions kept to a minimum and student semester reports going out to families on time. It was also great to get some parent feedback/feed-in about report comments and communication at our week 10 Parent's Coffee morning.

Since the last P&C meeting, there has been plenty going on across the school and I thought it might be nice to give you a snapshot of some of the activities offered to students to enrich their learning, and in some instances, prepare them for work pathways. Students and staff have been involved in:

- Be A Voice for Generations Breakfast: National Reconciliation Week 2023 (we were the only school invited and got a photo with the Prime Minister!)
- NAIDOC Week
- Olympics unleashed – a visit and inspirational speech by Olympian and gold medallist Bronte Campbell
- Telopea Park School Exhibition opening at CMAG plus a fantastic presentation by Esther Davies
- Primary athletics carnival
- The French breakfast (thank you P&C)
- Bell Shakespeare incursions for secondary students
- Numerous sporting teams and class excursions
- 7/8 and 9/10 ski trips
- Year 5 Combined Band
- Primary Gateways
- The Brevet
- Primary Tennis – Wally Masur Cup
- ACT Cross Country
- Primary and Secondary Science Olympiads
- Industry Awareness Short Courses – Building and Construction and White Card and Asbestos Training
- Year 5 Camp
- Australian Business Week
- Author visits
- French Baccalaureate Medals Ceremony
- Australian Maths Competition
- Limelight

Staffing

Sadly, at the end of week one of this term we farewelled Anna McGown. Anna worked tirelessly in her time as Deputy Principal of the primary area of the school to foster collaboration, improve learning opportunities for students, staff and parents/carers, build connections with community and support the wellbeing and success of all students. Fortunately, we have great depth in our leadership team, and we welcomed Kylie Louis to the 'helm' of the primary school as Peter Clayden returned to his K-10 Deputy Principal role.

While staffing has provided a number of challenges, we have experienced some success. We have employed a new maths teacher from Melbourne (thanks to Florence) and have employed a new secondary educator through a restricted Permit to Teach process. We are attempting to employ another in the same way this week. The substantive K-6 Deputy Principal position has been advertised and there has been a good level of interest in it, which hopefully translates into a strong field of applicants.

Despite or recent recruitment, we are unable to cover all classes on days of significant unexpected teacher absence and this has been exacerbated by administrative staff absences at times. On these days we are splitting classes and/or utilising periods of mass supervision along with reallocating learning support assistants and administrative officers. To date, we haven't had to cancel any excursions due to staffing shortages.

We currently have the following higher duties acting occurring:

Kylie Louis	Deputy Principal K-6	until the position is filled substantively
Natalie Stewart	Deputy Principal 7-10	until the end of week 5, Term 3
Anais Bonnet	School Leader C Language Acquisition	until the end of week 5, Term 3
Teagan Ashworth	School Leader C Science	until at least mid term 4
Melanie Consola	School Leader C Student Welfare 7-10	until the end of Term 3
Susan Blythe-Jones	School Leader C English	until the end of week 5, Term 3
James McAuliffe	School Leader C Health & Physical Ed	until the end of week 4, Term 3

To facilitate the backfill and to cover absences, there were changes to the teachers of some secondary classes.

2023 School Improvement

Our School Improvement Plan is almost complete, with the final draft recently provided to the Board for suggestions and ratification before being published on our website. Priorities outlined in the School Improvement plan are actioned through our Annual Plans, and we'll also get this year's up on the website as soon as possible. While the wording has taken time to finalise, we identified our directions much earlier in the year and have been working towards these. Our work has focussed on continuing to improve our data literacy, mapping the French and Australian curriculum, further embedding Positive Behaviours for Learning and re-establishing Professional Learning Communities as a structure for our staff to collaborate on improvement actions. We have also worked hard to incorporate the priorities of the Projet d'établissement in the School Improvement and Annual Plan.

Government Funding and ICW Works

Late in Term 2, Minister Berry advised us that part of the ACT Government investment in education includes \$47.2 million over four years to design and deliver a permanent expansion and modernisation of the Telopea Park School's high school campus.

While no details have been decided, the modernisation and expansion of our high school campus should provide around 500 permanent high school places. This comprises the replacement of existing Relocatable Learning Units (RLU) in use at the high school that house around 200 students with permanent structures that will provide an additional 300 spaces.

The school and community will be engaged during each step of the planning and design process to ensure these works honour and add to the school's value and proud history. I've been advised that consultation should begin in Term 4 this year and I'll be certain to ensure this process is well advertised.

Minister Berry also advised that the 2023-24 ACT Budget includes funding to deliver a roof replacement at the school, which should improve thermal comfort for students and reduce energy costs for both heating and cooling.

In addition to the commitment to new permanent infrastructure, we also have the installation of a two storey Relocatable Learning Unit (RLU) to help accommodate our secondary students until the permanent structure is built. Initial work (removal of existing single storey RLU and 'drop in' of the new one) is scheduled to start in the last week of Term 3, with the new RLU being available for use at the start of the

2024 school year. This will include establishing the construction site, including temporary fencing being erected on the oval.

Special Events

As we move closer towards our 100th Birthday we are fine tuning our preparations. We've sent invitations for the reception on the 8th, are developing our audio for self-guided tours on Saturday 9 September, are excited about spending a day picnicking with our community on the 10th and are fine tuning the activities for students and staff on Monday 11 September.

We are also very excited to be celebrating the 40th anniversary of the Lycée franco-australien de Canberra and there will also be an event for invited guests to celebrate this on 7 September at the French Embassy. Some of us will need a big rest after all the celebrations!

I'll take an opportunity to remind you about the exhibition of 20 artefacts from the school that is currently running at the Canberra Museum and Gallery (until the end of September) – it is definitely worth a look. Unfortunately, you missed the fantastic presentation from our school archivist, Esther Davies, who highlighted different points in the school's history to a packed out CMAG theatre audience. We are also generating some media interest in the centenary, with Esther doing an interview recently with a Canberra Times journalist and me doing an interview with James Vyver on ABC radio early in July.

It was also great to see a daily special event gain some positive press for the school through a great article about Xavier and the healthy, quality food he is providing for our students.

Thank you very much to the P&C, particularly the events team, for a fantastic community event by way of the highly successful, and well attended, French breakfast. It was great to see families connecting at the school and to see the smiles on faces as chatted with friends, soaked up the atmosphere and supported children who were performing and promoting our garden.

Professional Learning

The most recent professional learning was targeted towards school leaders at the recent Leadership Forum for Principals and Deputy Principals. We were engaged by Dr Adam Fraser as he presented research and strategies around building a sustainable approach to wellbeing, including an introduction to a concept he refers to as the "third space". The third space is the time and space people use to disconnect from work and connect with your post work people and activities.

Telopea Survey

I mentioned at the last meeting that I wanted to start sharing some data with you. I thought I'd start with some parent/carer data from our Telopea Survey, which will come to you soon. When we look at our data, we often use a simple 'disciplined dialogue' to discuss it. The questions we ask are:

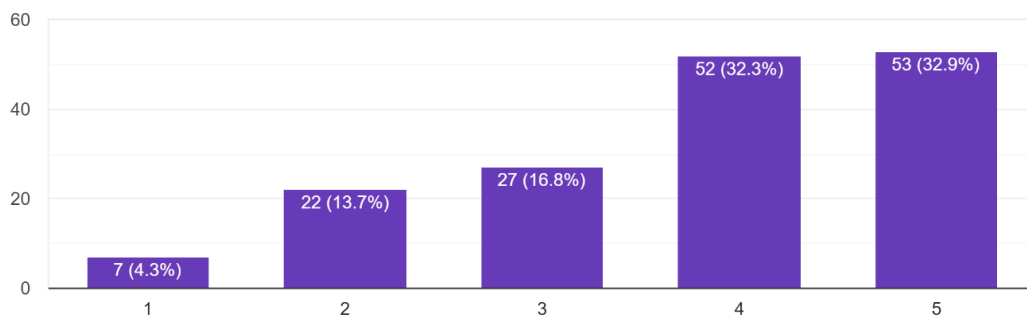
1. What do we see in these data?
2. Why are we seeing what we are?
3. What, if anything, should we be doing about it?

I encourage you to complete both the Telopea Survey and the School Satisfaction and Climate Survey when they come out. We'd love to see better response rates to help us understand what we're doing well and what we need to improve on.

2020

Does Telopea Park School listen and respond to your concerns? (Note: Please leave blank if you have never contacted the school)

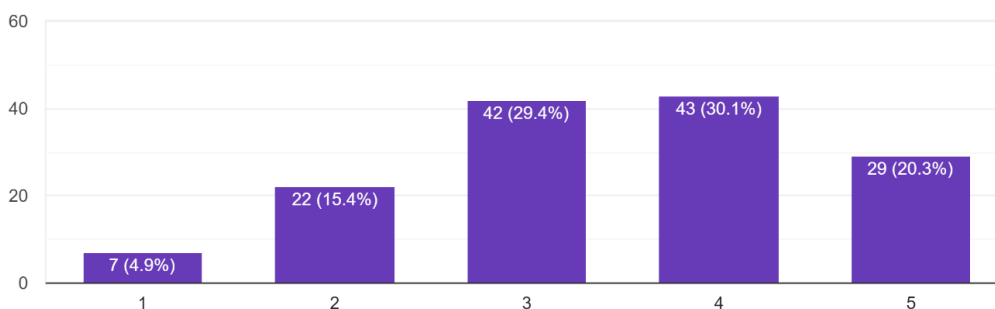
161 responses



2021

Does Telopea Park School listen and respond to your concerns? (Note: Please leave blank if you have never contacted the school)

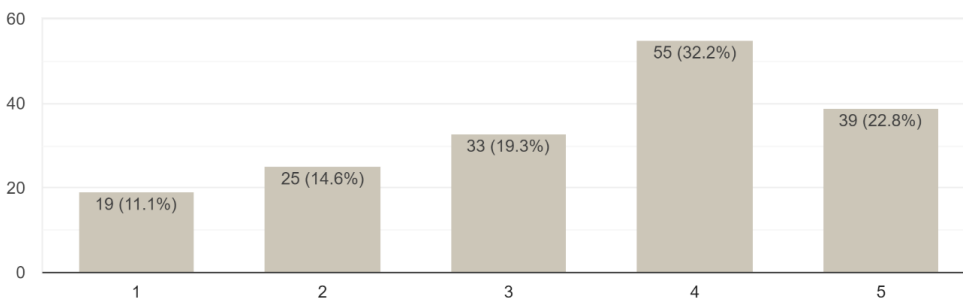
143 responses



2022

Does Telopea Park School listen and respond to your concerns? (Note: Please leave blank if you have never contacted the school)

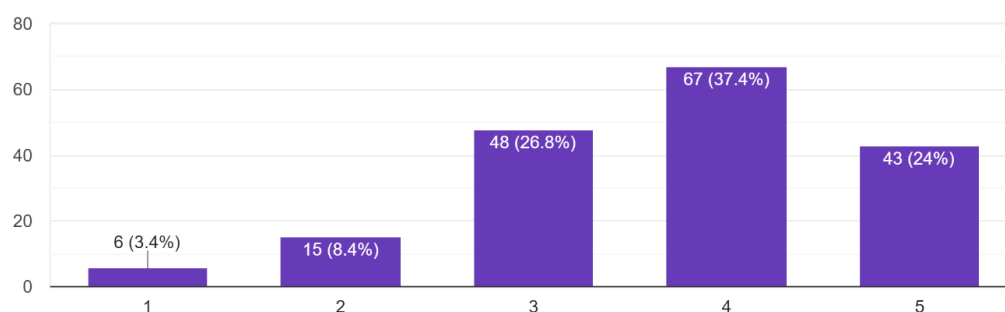
171 responses



2020

Does Telopea Park School offer opportunities for parents/community voice?

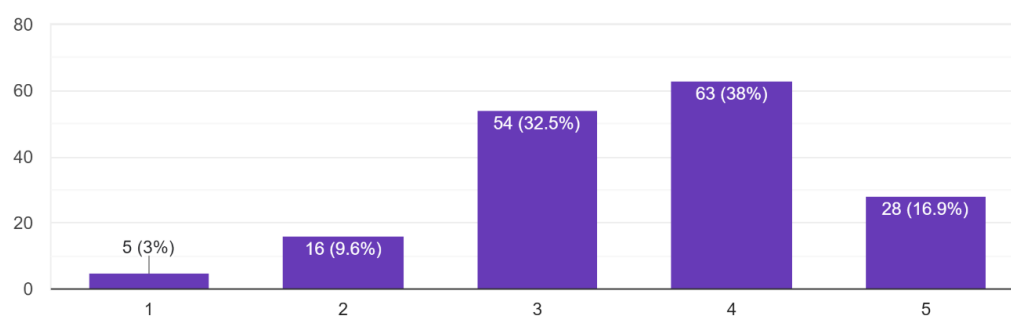
179 responses



2021

Does Telopea Park School offer opportunities for parents/community voice?

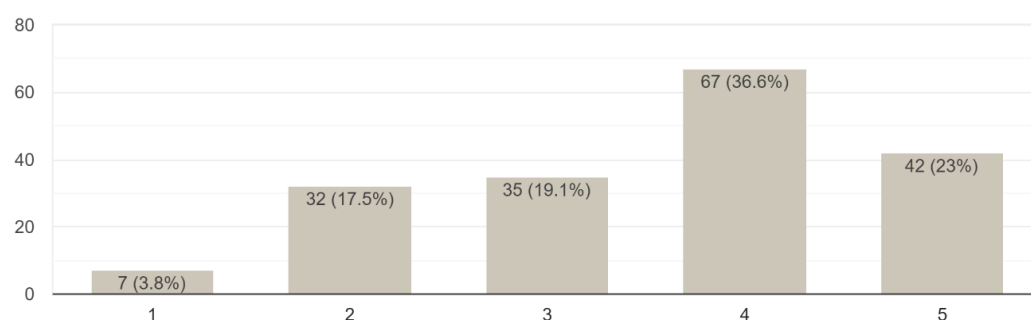
166 responses



2022

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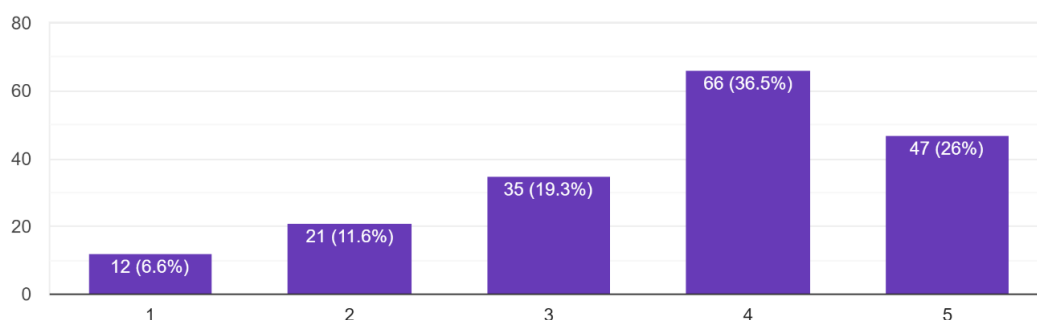
183 responses



2020

Do teachers communicate with you when necessary about your child/ren's learning?

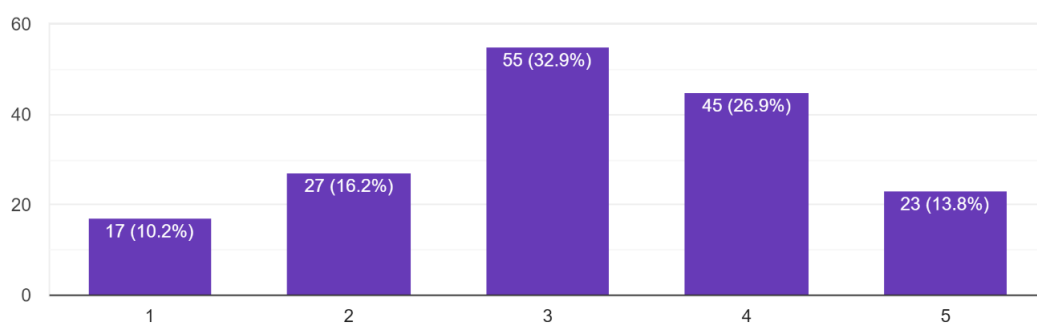
181 responses



2021

Do teachers communicate with you when necessary about your child/ren's learning?

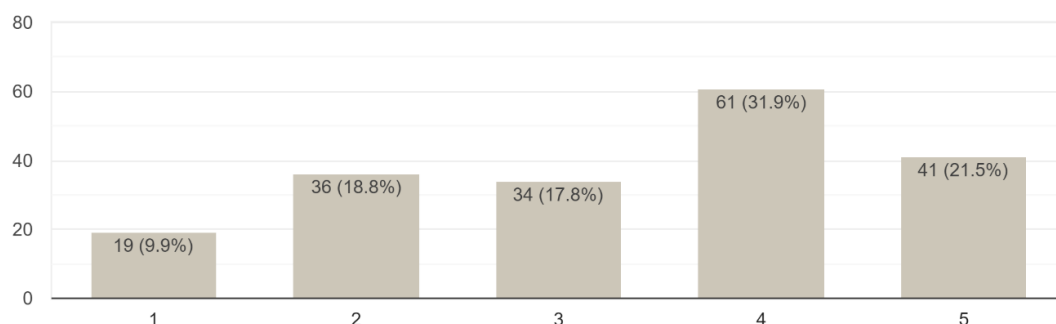
167 responses



2022

Do teachers communicate with you when necessary about your child/ren's learning?

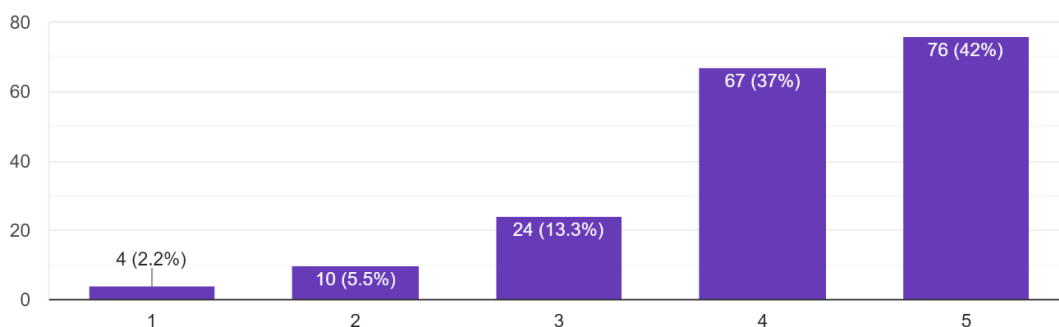
191 responses



2020

Are you satisfied with the education provided by Telopea Park School to your child/ren?

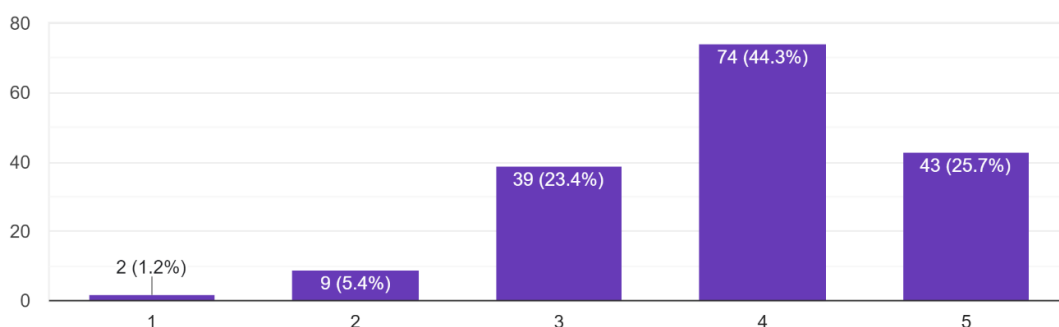
181 responses



2021

Are you satisfied with the education provided by Telopea Park School to your child/ren?

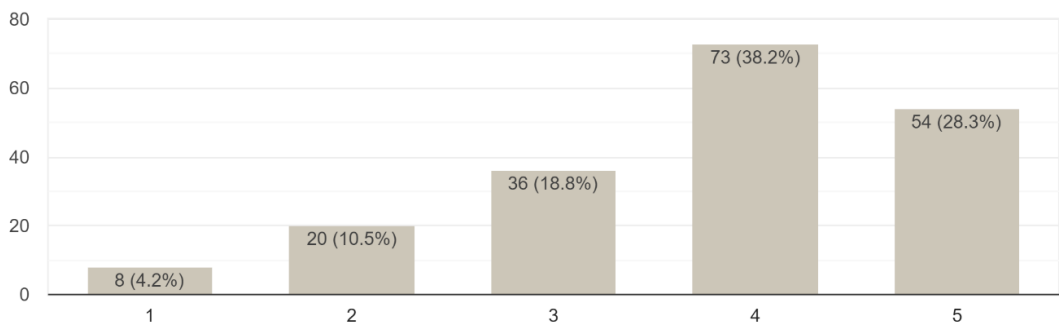
167 responses



2022

Are you satisfied with the education provided by Telopea Park School to your child/ren?

191 responses



Exams results

Congratulations from us all to the staff and students!

-Below, here are the results of French baccalaureate and the results of Brevet (DNB) – 2022

- **Baccalaureate: 100 % success (26 students)**
 - Mention Très Bien : 9 students (35%) and 2 'Félicitations du jury'
 - Mention Bien: 12 students (46%)
 - Mention Assez Bien : 4 students (19 %)
- **Brevet: 100 % success (40 students)**
 - Mentions Très bien : 26 students (65 %)
 - Mention Bien : 9 students (22.5 %)
 - Mention Assez Bien : 4 students(15.5 %)

Below is a rough translation of what each outcome is equivalent in English.

Results of the baccalaureate: possible mentions

- *Admis mention Assez Bien* - Admitted with honors ("enough good") – score 12 -14
- *Admis mention Bien* - Admitted with honors ("good") - score 14 - 16.
- *Admis mention Très Bien* - Admitted with honors ("very good") - score above 16.
- *Admis Mention Très Bien avec les félicitations du jury* - Admitted Mention Very Good with the congratulations of the jury ("not only very good, but also you have impressed the examiners"). You had an average of more than 18/20 and the jury wanted to give you an additional distinction - this mention is not automatic.

Exams Rewards Ceremony

Baccalaureate students received their award prizes at a ceremony at the French Embassy on July 17th, 2023 , with the French Ambassador. Their family and their teacher were present to congratulate them.

Students who have obtained the Brevet will also receive a reward during a ceremony at the Alliance Française scheduled for August 25.

The same day, the students from Y6 to Y10 students who achieve the DELF will receive their rewards too.

New Teachers and New French Director of Primary School

Welcome to the new French team who arrived in July:

- Teachers:
 - Delphine WINCKEL : Literature teacher
 - Marine LEGER : Mathematics teacher
 - Sylvain LEJEUNE : Physical Sciences and Chemical Teacher
 - Amel LAIB : English teacher
 - Germain MAURY : History and geography teacher / economics and social sciences
 - Florence BOUTARD: Y1 teacher
 - Marion MAUFOUX : Class Bonus

New french after school care Activities

I would like to inform you that the Alliance Française will offer us some activities in French languages to implement after school hours.

The first step is that we will send a survey to all the parents to define where are their needs.

Depending the parents answers, the Alliance France will offer some activities in Telopea Park School on a weekly basis.

They will contact the after school care president at this step to work with him about the location of these activities and how they can collaborate.

As you know, the “ lycée franco-australien de Canberra” as a binational school would like to develop the French language as a pleasure language . So, we are looking for all the opportunities that can contribute to reach this objective .

The Alliance Française is our historical partner to provide some french activities. We are waiting for their inputs.

Florence LLOPIS

7th of august 2023.

President's Report

- Thank you to CEC for French breakfast
- P&C donation to school from OOSHC has been used to order outdoor tables and chairs for both secondary and primary – many thanks to Tui and the team for that donation
- Working with school on centenary events including supporting Friday night event and contributing to buying gifts for children
- Cybersecurity and online bullying workshop for children – organised by Hebe – great opportunity for parents
- Applied for an ACT road safety grant – external audit of the traffic and parking around the school – many thanks to Stephen for assistance with this – submitted June 2023
- Fund raising priorities – come up with a regular policy to ensure funds are spent in a more efficient way and on things that both school and families think are important

Community Q&A

1. Can we please get a follow up on sunscreen application time for younger age groups now that hats are back on?
2. What can be done about homework inconsistency between classes in primary years?
3. Reading speed tests in year 2 are causing anxiety and stress for some students – we understand this is how fluency is measured in French curriculum, but is there a way to do this without students feeling pressured?
4. There have been reports of frequent yelling in some classrooms – what is the policy and procedure for this?
5. Can we get an update on lunch seating for primary students?
6. Children are reporting that they are told they need to eat very quickly and then go play. This is causing concern for parents of children with diabetes who need to eat a specific amount of food. Could also impact children's overall eating patterns and relationships with food.
7. Could the school indicate in their comms whether it is primary, secondary or all school? When you have kids across both it can be a little confusing.
8. Can the French program please be accompanied an English translation on all communication? I think this may have been recently implemented but given there is a good portion of parent who aren't native French speakers and we are in an English speaking country it would be helpful to have already translated communications.
9. After reports in the news of a childcare worker who was able to abuse nearly 100 children across centres in NSW and QLD a question has come in about our training and policies in OOSHC and early school years that help with prevention/safety and continuous improvement of procedures and training.

Telopea Park School board - Parent meeting notes
Meeting 1 August 2023

Minutes

There were significant amendments proposed to the draft minutes. Additional support will be given to minute taking, particularly as the minutes reflected some members views as representing the whole board. Draft minutes were asked to be distributed to the chair earlier, so he can provide that assistance before it goes to the whole board.

Discussion on minutes – from previous meeting will be held aside and new version distributed.

Enrolment subcommittee

The French embassy raised concerns about parents / non-experts being involved in the enrolment subcommittee as they may not know about requirements of the treaty, AEFÉ etc. It was explained that the subcommittee would not be looking at redrafting the broad enrolment policy, and also that subcommittees only have power to draft advisory findings for consideration by the board.

Action: It was agreed that Kate G would draft terms of reference for the committee to be reviewed by the embassy.

Action: Need to get all of the committees up and running. Most of these (eg finance or student welfare) could begin with a discussion of the existing policies in place.

Parking

The board reviewed the traffic study (appendix 1) and compared to the traffic improvements proposed by the ACT Government (appendix 2). It was noted the study proposed a range of changes such as changing the semi-circle at front of school to a drop off zone instead of executive parking, staggered school end times, additional gates etc. In response, the ACT proposed to re-paint the crossing lines and cut some bushes.

Action: The board noted this issue needs a deep-dive to develop solutions to lobby govt for, and suggested the P&C could form a working group. Lachlan (student rep) wants to participate. Ideas will be brought forward to Jason / board for consideration.

Survey analysis

The survey analysis prepared by parent members (appendix 3) was discussed. A particular issue of concern was that staff, students and parents all report that the school does not value their opinions, and this concern is reported by a significant proportion of respondents and has been the same for many years.

The board the importance of addressing this in improvement plans and that the 'why' is very important.

Action: The well-being subcommittee and P&C communications committees should take a deep dive into the 'why'.

Action: For future surveys, Jason will ask directorate if results can be split into high and primary school to enable targeted responses to survey results.

Funding for school buildings – announced \$44mil for new buildings

- Consultations with community with start in term 4.
- There is significant opportunity to address broader issues, such as traffic and parking in the surrounding blocks and we should not miss this chance for renewal.

Telopea Park School board - Parent meeting notes
Meeting 1 August 2023

Action: Board and P&C to pull together views on things we want, Universal design, students' input, innovative design of classrooms - important to have teacher input. Kate G to start and send for input.

School improvement plan

Discussion on the draft school improvement plan included:

- This should be sent to curriculum committee for deeper discussion (where possible)
- Noted there is little documented on the 'how' these things are achieved – Jason said that's in the annual plan
- Put a note that students have a slower learning curve in primary due to bilingual
 - Needs to cover student wellbeing, feedback mechanisms for students, teachers and parents as well as physical infrastructure.
- Add an explainer of what kinds of reporting and planning is done (3-4 kinds of plans) and include this at the start of each report.

School Annual plan

- School agreed to give board members a week to provide feedback
- Noted that these should be done earlier in the year (2023 plan done in August 2023)
- Needs to cover student wellbeing, how feedback is being provided to teachers and physical infrastructure.

School Board report

- Some changes were proposed, which Jason agreed to.
- Stephen called for any feedback within 1 week, Jason said timing is ok.

Support for French homework



- The Proviseur noted they may set up additional homework support and may seek some P&C funding in coming weeks.

TPS P&C Treasurer's Report

22 March 2023

1. The P&C has \$118,933.24 in the NAB general accounts as of 22 Mar 22. Income and expenditure detailed by transaction is available via separate Excel spreadsheet.

Account list

Account ▲	Current balance	Available balance	Actions
	+ 86,539.38	+ 86,539.38	...
	+ 32,393.86	+ 32,393.86	...
Credit balance:	+ 118,933.24		
Debit balance:	0.00		
Net position:	+ 118,933.24		

2. Since 1 Jan 23, transactions are categorised as follows:

- a) \$1,450 Second hand uniform shop income
- b) \$52.95 Bank interest received

3. As captured in the tabled P&C Audit report, the two P&C transaction accounts had a nett increase of \$52,625.49 for calendar year 2022 resulting in a closing balance of \$117,430.29 on 31 Dec 2022 including:

- a) \$45,000 contribution received from OHSC
- b) \$12,599 Lowes Commission for 2021
- c) \$10,748 Fete and raffle profit
- d) \$3,434 Second hand uniform shop income
- e) \$3,222 Election Day BBQ profit
- f) \$106 Bank interest received
- g) \$11,479 Grants paid to school
- h) \$5,120 disbursement of Government Grant for improved P&C governance
- i) \$4,070 operating expenses including insurance, affiliation, audit and website fees

4. 2022 Fete and Raffle nett profit \$10,748 from \$34,446 income and \$23,698 expenses included:

- a) \$2,335 nett raffle proceeds
- b) \$5,935 amusement ride proceeds (20%) out of \$29,675 total sales
- c) \$5,887 cash and \$9,799 EFTPOS transactions across nine P&C stalls
- d) \$4,210 external stall donations from 16 entities
- e) \$13,174 direct payments to suppliers including \$2,615 for a new 3 Phase 32A outlet and maintenance of existing ones
- f) \$2,696 reimbursements of P&C member expenses

5. Other items of interest:



- a) Open call for any budget provisions or recommended expenditure in support of the school
- b) P&C Square account has been setup and one reader available for use with any phone
- c) Pending any P&C decision on significant expenditure or term deposits, the Treasurers will seek to maximise bank interest through the existing Savings Maximiser account

TPS P&C Treasurer's Report

17 May 2023

1. The P&C has \$119,878.65 in the NAB general accounts as of 17 May 23. Income and expenditure detailed by transaction is available via separate Excel spreadsheet.

Account list

Account ▲	Current balance	Available balance	Actions
	+ 87,418.21	+ 87,418.21	...
	+ 32,460.44	+ 32,460.44	...
Credit balance:	+ 119,878.65		
Debit balance:	0.00		
Net position:	+ 119,878.65		

2. Since 22 Mar 23, transactions are categorised as follows:

- \$445 Second hand uniform shop income
- \$433.83 Square proceeds from Alliance Francaise Patisserie Stall
- \$66.58 Bank interest received

3. Other items of interest:

- Open call for any budget provisions or recommended expenditure in support of the school
- P&C Square account has been setup with a stand alone terminal purchased due to issues and limitations of reader requiring pairing with a phone
- Pending any P&C decision on significant expenditure or term deposits, the Treasurers will seek to maximise bank interest through the existing Savings Maximiser account