

Telopea Park School / Lycée Franco-Australien de Canberra
Parents & Citizens Association
Open meeting
Wednesday 20 Oct 2021 6.30pm – 8.13pm
Location: Zoom

Item	Lead	Time
Acknowledgement of Country, apologies, Chair's welcome and confirmation of agenda.	Jenn F	15. mins
<ul style="list-style-type: none"> - Commemorative 100 years - Canteen - In principle approval request for French materials – magazines and 		
<p>World Teachers Day – if there is a year we want to acknowledge teachers, it is this year. We had an idea from Brian, to plant a tree in honour of the teachers in this difficult time. We will do this once we source an appropriate tree.</p> <p>Wellbeing – can P&C help with what is on the agenda</p> <p>French materials – David to please help internally to get us actual figures before we commit</p> <p>Return to school – we participated in the survey and received a lot of feedback that we passed to the council and Directorate.</p> <p>Community engagement survey – applying for an extension, reach out to Alison (president of Council) and see how it went for Macgregor Primary.</p>		
Passing of previous minutes	Larissa	1 min
Passed.		
BASC update	Tui	5 mins
<p>Have stayed open through lock down. Have had one day to stay closed due to close contact of a carer. No children in BSC, approx. two per afternoon. Enrolments are about 32 for ASC coming back to school and 6 in the next couple of weeks.</p> <p>Low key service starting up.</p> <p>Strongly recommending staff are vaccinated and since Directorate has issued a directive for education sector to be vaccinated. Now, requiring certificates for people returning to work. CovidSafe plan is being worked on currently. Will follow ACT Government directions.</p> <p>Billy is enrolling in a course that will enable him to go from Acting Assistant Director to confirmed Assistant Director.</p> <p>Liz is doing a Business Manager course, this should be covered by a grant, to contact Alina to ensure payment has come from the grant.</p> <p>ECAs, credit notes should have been processed, please let Tui know if payment not processed.</p> <p>French tutoring is happening, will confirm back how many students are using the service.</p>		
Principal's address	Jason Holmes	10 minutes

Refer to report.

Discuss mandatory vaccinations for covid-19.

Information coming to parents tomorrow with some additional information about covid19, via email and will be available through website.

What may happen if there is a suspected case at school:

- Student: they will be asked to isolate at front of school, wear a mask, parents will be called to collect student
- Teacher / staff / essential visitor: put a mask on and leave the premises

A report will be made to the Directorate and they will guide process

If there is a case confirmed at the school, ACT Health and Directorate will determine the process of who is impacted, what areas shut down. School is not in a position to make decisions on closing the school, ACT Health have thorough and procedures guidelines to follow. Information will go to the community as quickly as possible if that happens.

Students yr 7-12 required to wear a mask. Years 3-6 are encouraged to wear a mask. Teachers / all adults will be wearing masks on site. There may be some students and teachers who are exempt and they are being catered for.

Questions -

? Parents entering school? Reading assistance, volunteering etc?

A – essential visitors can come to school but volunteers is a topic for the future. Will be following up on vaccination status on essential visitors

? opening windows etc, reduce possibility of an outbreak. Have the rooms been inspected? CD monitors?

A – monitors not bring used, windows have been inspected, chains that limit opening, windows painted shut have requested assistance from Directorate mainly in regard to disturbing lead paint. Doors will be left open during class time.

? Air con

A – School is speaking to Infrastructure and Territory Services in regard to air conditioning improvements.

? children in year 6 who are 12, or others who wish to wear masks

A – Jason and David will be talking to students on return about a choice to wear a mask. Students are not to harass, hassle, give a hard time to others about masks.

? Timing of classes, if other children are being dropped off which may clash with online classes.

A – working with primary, some children may be late and that is OK. Looking at attendance and ensuring students and teachers are in touch in a regular manner.

? Arrangements for lunch times?

A – initial plan is to have students out in the open. Considering other areas that could be opened to students.

? School survey,

	Proviseur's address	David Binan	10 min
<p>Refer to report.</p> <p>Thanks to parents and community during difficult time.</p> <p>Parents and teachers are all doing their best – much credit to everyone.</p> <p>Plans for remote learning – will continue to adapt per requirements.</p> <p>French magazines and subscriptions – will discuss with Miriam in primary, and will come back with an update</p> <p>French books, graduation ceremonies.</p> <p>P&C – we request a detailed estimate, to decide if we can fully or partially fund or look for grants. Please send to Alina and Jenn.</p> <p>David will send within next few weeks.</p>			
	Treasurer's update	Alina	5 min
<p>Refer to report</p> <p>\$15,000 funding budgeted for in French journals and awards, but previously we just received invoices from school so seeking confirmed budget. Are we funding in full or partially contributing?</p> <p>There have been some questions as to the use or uptake of the magazines, and are English stream students receiving appropriate subscriptions too?</p>			
	Community questions	Jenn, Jason, David	30 min

- **Can we (per Edu Directorate) keep children home who are unvaccinated, until they are vaccinated? If so, will remote learning materials be provided? How would families apply for this?**

If parents choose not to return children to school, let the school, teachers, and admin teams know and it will be recorded as reasonable leave.

Years 3-10, google classrooms will be accessible. Year k-2 class dojo will have some material.

It is recognised that teachers can't do both. Some work will be provided but it will not be at the same level. Some feedback from teachers will be possible but it won't be the same as the remote learning period.

Protocol should be accessible on the website.

- **School Covid Safe plan seems to be inaccessible, can we have a copy emailed rather than having to log in.**

The individual has received an email.

Please let the school know if anyone doesn't get the information, it is critical that all families receive the information.

- **Canteen update**

No update from school. Jeannot spoke to Directorate. The Directorate have said they have put applications out, only one applicant was suitable, and more information is required from that applicant. Term 4 there will not be a provider, but hopefully by Term 1 2022 there will be a new provider.

The provider looks like a great option but a few hoops to go through.

- **Telopea being an older school, ventilation has been a problem both in summer and winter. As we understand it an audit was conducted during the fires and the school was deemed to have adequate ventilation. Are you able to elaborate on how ventilation will be sufficient given has regularly had issues since the fires?**

Addressed above

- **It would be good to know what the plan is if a child/teacher/other school staff tests positive**

Addressed above

- **Is the school planning to use rapid tests (once they're finally approved by the government) - from what I can see from Europe, these tests are pretty accurate when the patient has symptoms - if a child or someone else at the school had symptoms, it'd be good to know whether he/she's Covid positive within 15-20 min rather than have to wait for 24 hours.**

Will take Dep Health advice on this, with Edu Directorate. It is not up to the school to use or rely on these tests.

- **Resilience project / school wellbeing**

President will talk to Jason about Resilience project.

School response – we are seeking support from Directorate. Teachers will be checking on students regularly. Will be accessing Directorate support services and Telehealth, will be talking to a lead psychologist about what other services are accessible.

- **Parents night out**

President is a strong advocate for giving back to the community and encouraging connections amongst the community. Will organise once restrictions allow will attend.

- **100 Year Celebration**

Community / previous students have reached out to the P&C. School is considering and wishes to involve Alumni. Put the comms person from the school in touch with these Alumni who are in touch. School will be looking to the P&C for support for a wonderful event.

Actions tracker

Item	Responsible person	Update
Traffic control around school / buses	Noel Derwort / Nitin	20/10 – no updates
Google drive and webmaster	Rob McIntosh	Rob looking at website and g drive – 20/10 big thanks to Rob
Grants update	Jenn Foulcher	20/10 - Mel and Kirstin continue to work on this
Constitution	Bernice M	20/10 - Review underway – back on the radar please close this year.

Attendees

Jenn	Larissa	Ric
Nabil	Kirstin	Jason
Bernice	Rim	Kylie Louis
Celine	Noel	Shamus
Alina	Lucas Consola	Jeannot
Rosa	David Binan	Melissa Felila
Christine	Paul Buckley	Tui Davidson
Andi	Xiaoru Lizzy	Judy

Apologies

Matt Roper		
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2021 meeting dates

Term 1:

Wed Feb 17, 2021 – 6.30-8pm: . Welcome drinks / new principal and new families.

Wed March 3, 2021 – 6.30 pm - AGM – secondary staff room

Wed March 31 – Exec meeting – Eastlakes / Zoom

Term 2:

Wed 5 May - Open

Wed 9 June - Exec

Term 3:

Wed 28 July - Open

Wed 1 September - Exec

Term 4:

Wed 20 Oct – Open

Wed 24 Nov - Exec