

Telopea Park School / Lycée Franco-Australien de Canberra
Parents & Citizens Association

Open meeting

Wednesday 11 May 2022 6.30pm – 8.40pm

Location: Senior Staff Room / Zoom

<https://us02web.zoom.us/j/87684860131?pwd=R2d1YUIwWUIVUUU3b0Y2NWNJYU9Ydz09>

Item	Lead	Time
1. Acknowledgement of Country, apologies, Chair's welcome and confirmation of agenda.	Jenn F	15 mins
<ul style="list-style-type: none"> - Uniform shop move - Gap analysis and position vacant - Constitution review period - Passing previous minutes 		
<ul style="list-style-type: none"> - Reminder to keep conversations respectful conversations between the community and school - Second hand uniform shop has moved to a new location. We have received our rebate from the Lowes partnership. Thank you to Mary Ryan for helping the process. - We have received our gap analysis and are looking for a casual employee to help us implement some of those recommendations. - Constitution review period. The new constitution is being tabled. Bernice: We are giving 21 days notice in writing, can be no more than 42 days. We need 10 people to vote. We will vote 3 August or before, if we need to. We will have a special SGM if needed. Every detail we wish to change would need to be tabled and passed individually. Therefore, we are proposing to use the basics from the new P&C council template with some changes. Questions / comments to Bernice to collate. Next meeting would normally be an exec meeting, but we will open it to all, to achieve the minimum vote of 10 people. $\frac{3}{4}$ of attendees at the meeting need to vote. - We have a canteen provider Jason: as soon as they are ready they will get started. Maybe a few weeks. - Minutes from previous meeting passed. 		
2. Principal's report	Jason Holmes	10 min
There is commitment to providing parents and carers with an avenue to provide feedback and complaints.		
3. Proviseur's report	Pr Florence Llopis	10 min
<ul style="list-style-type: none"> - New teacher starter gifts appreciated. 		
4. Community Q&A	Jason, Florence, Jenn	20 min
<p>Enrolment policy clarification</p> <ul style="list-style-type: none"> - no enrolment policy for older years, or if there is it is not visible - no information provided through the year <p><i>There is a policy and the school will work towards providing more information and criteria.</i></p> <p>Noel – absence of process has caused angst, trying to remove absence of transparency at a board level.</p> <ul style="list-style-type: none"> - Morning buses <p>Assistants walking students up when there is a need. With easing of restrictions children can enter through any gate, however there still needs to be plans.</p>		

- There has been a huge amount of bullying in the school and whilst we know this is not just a problem at this school, can you please advise how the new framework is being implemented and what the P&C are doing to address the growing concerns/reports?

The PBL (positive behaviours for learning) is progressing and performed across the school. The aim is consistency for positive behaviours across the school. PBL trainers support implementation in the school. It is a slow process, which starts with looking at what are the expectations. PBL is around a 5 year implementation. It is a full family involvement program, including education of families of how to we (the school) help parents deal with issues consistently at home.

Lindsay Drennan – this is her skillset and happy to help.

Anna McGowan – described process of how the school will respond to issues, these are according to policy and flow charts in place.

- How have the complaints regarding the state of the toilets being addressed. Can we get an update on this?

There was a deep clean of the toilets. Children are being consulted, and asked if they feel safe? Problem hasn't gone away but has reduced. Anna has been visiting classrooms and talking about how to use the toilets. Student reps have been talking at assemblies etc. All doors and locks have been fixed by Ray.

- With parents being allowed back on campus are there any limitations to this re numbers? For example, can on site events recommence, pick up in the gates permitted etc.

Parents are allowed on campus to drop off and pick up. Events can happen with covid safe plans. Some activities can happen within school hours that are ticketed and planned. Some events may be invitation only for inside the building. Parent reading program for early years, will be planned

- Update on the Canteen.

- Safety at school

- Survey results from parents and students indicate downwards trending.

- Fences erected 6 May. Are these a safety measure? Why?

- Strategic plan evaluation and target related to safety at school.

Apologies from Jason on lack of communication on this. Fence is up because demountables are delivered. A crane had to be on site.

- How have complaints regarding the toilets been addressed?

See above

- With parents being allowed back on campus are there any limitations to this re numbers? For example, can on site events recommence, pick up in the gates permitted etc.

- Food allowed at kindy / school "Our son in kindy said he was told he's not allowed to bring 1 Tim tam, or a mini easter egg or even a croissant at school for morning snack.

I would like to know if true and why is that? And where is the official information about it?"

There is a Directorate red food policy. There are issues around health, stealing from lunch boxes. Nut products are absolutely not allowed. If there is any policy update the school will publish.

- I have heard worrying things regarding children riding bikes during school without helmets. Is this correct and is it acceptable?

Kindy trikes – haven't had helmets for a health issue. Please approach Anna if there are further questions.

- French and voluntary contributions. Could you please give more information about how these contributions are used? How much is actually needed per student? What proportion of families

pay them? Does the school get more support from the French government for French students than for other students, and is this reflected in the contributions requested from parents?

The voluntary contributions are used by the school for additional staffing, to buy resources, to buy computers, to deepen learning for students eg – woodwork, some infrastructure around the school eg shade shelters. Largely it is used to benefit the students at the school in a number of different ways. Reminding parents it is voluntary, it is very beneficial to the school. At the moment, around \$135000 voluntary contributions. Budget was forecast at \$380,000.

French government provides a grant but it doesn't cover all the costs. That funding is primarily used for staff, staff training and resources.

P&C will put a call out for French resources online and put it on the P&C website.

Distribution of readers will be reviewed.

Fundraising causes to please be issued to the P&C.

- Is the ACT Government supporting alternative ways for the students to pursue their learning on pupil free days? I approve of the idea of giving teachers adequate time for planning and reporting, but it does not seem right that it would be to the detriment of the students learning (and inconvenience of carers).

There will be supervision if required. Home learning if required from teachers and there are some resources on the ACT Edu Directorate website. Please email telozea.enquiry@ed.act.edu.au if you need care.

5.	Tabling new constitution. Email copies to go out to all. Questions welcomed and voting to occur 3 August 2022. If there are enough questions received a special meeting can / will be called.	Bernice	5 min
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Discussed as minuted above in president's update. Draft copies to be issued via email.

6.	OOSCH	Tui Davidson	5 mins
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No issues. OOSHC has contributed \$45000 to P&C (amendment made to this amount post meeting). Thank you to the team and Tui for leadership. Any issues or concerns please don't hesitate to get in touch with Tui or team.

7.	Treasurer's report	Marty	5 mins
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Review report.

8.	Fundraising – 21 and 22 May	Jeannot	5 mins
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Planning 4 events. (1) BBQ at election Kate Gauthier has volunteered to run election day sausage sizzle, looking for volunteers, 9am – 4pm. Bring cakes / baked goods etc on the day with an ingredient list. Last election around 2000 ppl voted at Telopea. Year reps will receive info to send out.

(2) Day after election (European multicultural festival).

(3) Lunch and hampers

(4) Fete

Actions tracker

Item	Responsible person	Update
Traffic control around school / buses	Noel Derwort / Nitin	

Google drive and webmaster	Kate Gauthier	
Grants update	Jenn Foulcher	

Attendees

Larissa Lefevre	Jenn Foulcher	Bernice McIntosh
Eva B	Lee Hayward	Marsha Gomez
Jason Holmes	Noel Derwort	Marie
Muhammad Aslam	Andi Boehl	Martin P
Kate Gauthier	Brenda Carlson	Jeannot De Nadjitein
Kelly B	Beth Gilfillan	Florence Llopis
Racheline	Adam Poulter	Lindsay Drennan
Tui Davidson	Anna McGowan	Alison Behie
Emma Murray	Nicole Thompson	Kylie Louis
Tara O'Hanlon	Rebecca Sweett	Stacey Griffiths
Cecile Roche Cooper	Mary Gilliver	Martin Pawlukowski

Apologies

Kavin	Celine	
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2022 meeting dates

Term 1

Week 3: Wednesday 16 February, P&C and parents meeting – welcome drinks & AGM, Offsite

Week 8: Wed 23 March, P&C position holders, location Zoom

Term 2

Week 3: Wed 11 May, P&C and Parents and school, TPS Senior Staff Room & Zoom

Week 8: Wed 15 June, P&C position holders, location TBC

Term 3

Week 3: Wed 3 August, P&C and Parents and school, TPS Senior Staff Room

Week 8: Wed 7 September, P&C position holders, location TBC

Term 4

Week 3: Wed 26 October, P&C and Parents and school, TPS Senior Staff Room

Week 8: Wed 30 November, P&C position holders, location TBD